



**STATEMENT OF PROCEEDINGS
FOR THE SPECIAL MEETING OF THE
LOS ANGELES COUNTY AUDIT COMMITTEE
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 525
LOS ANGELES, CALIFORNIA 90012**

Wednesday, August 5, 2015

10:30 AM

AUDIO FOR THE ENTIRE MEETING. (15-3780)

Attachments: [AUDIO](#)

Present: Genie Chough, Roberto Viramontes, Emily Williams,
 Judeana Burke and Nick Ippolito

Absent: Chair Lori Glasgow, Vice Chair James Blunt, Dorinne Jordan,
 Kieu-Anh King, and Carl Gallucci

I. ADMINISTRATIVE MATTERS

1. Call to Order. (15-3499)

The meeting was called to order by Genie Chough at 10:39 a.m.

2. Approval of the June 3, 2015 special meeting minutes. (15-3504)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

3. Department Success Stories. (15-3498)

Diana Flaggs, Department of Children and Family Services (DCFS), indicated that she will report a success story at the next meeting regarding a Foster Family Agency that has a large number of adoptions this year.

II. OLD BUSINESS

4. Junior Blind of America Group Home Contract Compliance Review (4/16/15)
(Continued from meeting of 6/3/15). (15-1877)

Diana Flaggs, Department of Children and Family Services, (DCFS), reported that the review completed in May 2015 found significant improvements and indicated full compliance in various categories.

The findings for the current review period identified a few issues with Security Incident Reports (SIRs), Community Care Licensing (CCL) citations, contacts that were not appropriately documented in the children's case files, Needs and Services Plans (NSPs) not timely developed with the age appropriate children's participation, and NSPs not timely completed. These findings were minimal and a significant improvement.

Additionally, the completed Fiscal Compliance Assessment Review of this agency indicated no major findings regarding the Internal Controls Review. However, minor findings were an increase of the agency's net assets in the past year; a minor finding related to their internal control in which depreciation schedules were used to fix the asset inventory list which was missing funding source and acquisition dates. Unreconciled bank items older than 6 months were resolved and a new process for reimbursement has been implemented. This agency also has new management; there is a new Vice President of Operations; and a new Manager over their Residential Program.

Karen Richardson, DCFS, reported that since the last report, DCFS has been providing this agency with additional technical support. DCFS visited the agency in January 2015 regarding cross reporting incidents to DCFS and CCL; in June 2015 DCFS addressed the issue of children leaving school without permission. A follow up visit in July 2015 addressed SIR reporting and documenting the children's files.

At the request of Genie Chough, Diana Flaggs will provide the number of children that are leaving school without permission, and Karen Richardson will update on collaborations with the Sheriff's Department at the next meeting. Ms. Flaggs reported that all therapy providers are properly documented and qualified, and there are no reports regarding children being taunted by the staff.

On motion of Nick Ippolito, seconded by Roberto Viramontes, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

III. REPORTS

5. Aviva Family and Children's Services Group Home Contract Compliance Monitoring Review (5/12/15). (15-2793)

On motion of Nick Ippolito, seconded by Roberto Viramontes, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - PROBATION REPORT](#)

6. Childhelp Foster Family Agency Contract Compliance Monitoring Review (5/21/15). (15-2792)

On motion of Nick Ippolito, seconded by Roberto Viramontes, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

7. Boys Republic Group Home Fiscal Compliance Assessment (5/28/15). (15-2784)

On motion of Nick Ippolito, seconded by Roberto Viramontes, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

8. Bourne, Inc., Group Home Contract Compliance Monitoring Review (5/29/15). (15-2948)

On motion of Genie Chough, seconded by Judeana Burke, there being no objections, this item was continued to next meeting.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

9. Families for Children Inc., Foster Family Agency Contract Compliance Monitoring Review (6/9/15). (15-2768)

On motion of Nick Ippolito, seconded by Roberto Viramontes, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

10. Phoenix Houses of Los Angeles, Inc. - A Department of Mental Health and Department of Children and Family Services Provider - Fiscal Compliance Review (6/12/15). (15-3496)

Genie Chough expressed concerns regarding the Corrective Action Plan (CAP) for this agency.

Diana Flaggs, DCFS, reported that a follow up on this agency's Cost Allocation Plan will be conducted and the money owed was repaid within 30 days. Also, the CAP will be published following the Fiscal Compliance Assessment for 2015-16.

Roberto Viramontes inquired about the repayment timelines.

Ms. Flaggs explained the repayment process, and indicated that agency's requesting a payment plan are referred to the Treasurer and Tax Collector. This agency did not appeal and in making the payment, they forfeited their right to appeal.

On motion of Genie Chough, seconded by Roberto Viramontes, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - AC REPORT](#)

- 11.** The House of Bethesda, Inc., Group Home Contract Compliance Monitoring Review (6/19/15). (15-2769)

On motion of Nick Ippolito, seconded by Roberto Viramontes, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

- 12.** Paragon Center, Inc. Group Home Contract Compliance Review (6/19/15). (15-3171)

On motion of Nick Ippolito, seconded by Roberto Viramontes, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

- 13.** Ettie Lee Youth and Family Services - A Department of Mental Health and Department of Children and Family Services Provider - Contract Compliance Review (6/24/15). (15-3497)

On motion of Nick Ippolito, seconded by Roberto Viramontes, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - AC REPORT](#)

14. The Village Family Services Foster Family Agency Fiscal Assessment and Contract Compliance Review (7/13/15). (15-3562)

On motion of Nick Ippolito, seconded by Roberto Viramontes, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

15. Community Youth Sports and Arts Foundation Group Home Fiscal Compliance Assessment (7/17/15). (15-3563)

On motion of Nick Ippolito, seconded by Roberto Viramontes, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

IV. MISCELLANEOUS

16. Matters not on the posted agenda (to be presented and placed on the agenda of a future meeting). (15-3500)

- 16A. Nick Ippolito, Fourth District, requested the Probation Department to provide an update at the next meeting in October 2015 regarding Bayfront in Long Beach. (15-3866)

- 16B. Emily Williams, Second District, requested the Auditor Controller to provide an update at the next meeting in October 2015 regarding the Senate Bill 84 appeals process. (15-3867)

17. Public Comment. (15-3501)

No members of the public addressed the Committee.

18. Adjournment. (15-3502)

There being no further business to discuss, the meeting was adjourned at 11:00 a.m.